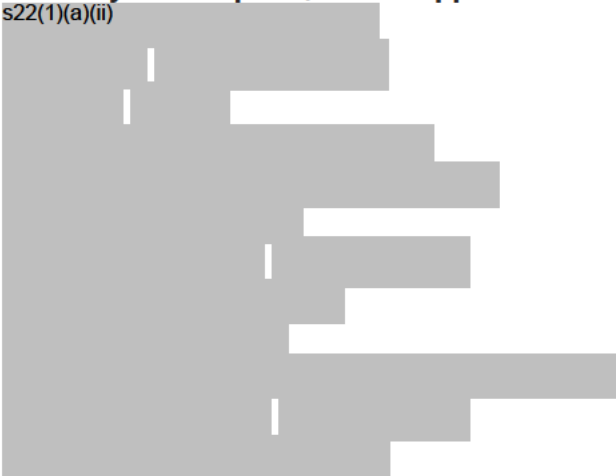




HSRA Board meeting (01/23)

DATE/TIME	LOCATION
26 June 2023 4pm – 6pm (16:00 – 18:00)	<p>Microsoft Teams meeting</p> <p>Join on your computer, mobile app or room device</p> <p>s22(1)(a)(ii)</p> 

Name	Organisation/position
Jill Rossouw	HSRA Board Chair
Gillian Brown	HSRA Board member
Dyan Crowther	HSRA Board member
Ian Hunt	HSRA Board member
Neil Scales	HSRA Board member
Andrew s22(1)(a)(ii)	HSRA Interim CEO
Eleisha s22(1)(a)(ii)	HSRA Director Corporate/HSRA Board Secretariat
Maria s22(1)(a)(ii)	HSRA Board Secretariat - Minutes

Time	Topic	Presenter
16:00 – 16:10pm	1. Welcome	Jill Rossouw, Board Chair
	1.1 Opening - Acknowledgement of Country, welcome	
	1.2 Attendance Chair reviews list of attendees, guest and apologies	
	1.3 Register of Interests Meeting members to advise of any conflict of interest	
16:10 – 16:20pm	2. Matters for Decision	Jill Rossouw, Board Chair
	2.1 Endorse Secretariat positions	
	s47C, s47E(d)	
16:20 – 16:50pm	3. CEO Report	Andrew s22(1) (a)(iii), Interim CEO
	s47C, s47E(d)	
	s47C, s47E(a), s47E(b), s47E(d)	
16:50 – 17:00pm	4. Corporate Report	Eleisha s22(1) (a)(iii), Director Corporate
	s47C, s47E(a), s47E(b), s47E(d)	
	s47C, s47E(d)	
17:00 – 17:10pm	5. Meeting Finalisation	Secretariat
	5.1 Review of actions to be taken	
	5.2 Next meeting	
	5.3 Meeting close	
17:10 – 18:00pm	6. In Camera Session	Board members only
	6.1 CEO Recruitment update	Eleisha s22(1) (a)(iii) to attend this part.



HSRA Board meeting (02/23)

DATE/TIME	LOCATION
25 August 2023	Transport for NSW – Newcastle office
11:00am – 1:00pm	6 Stewart Avenue
(AEST)	Newcastle West NSW 2302
Or	Or
2:00am – 4:00am	Microsoft Teams meeting
(BST)	Join on your computer, mobile app or room device
	s22(1)(a)(ii)

Name	Organisation/position
Jill Rossouw	HSRA Board Chair
Gillian Brown	HSRA Board member
Dyan Perry	HSRA Board member
Ian Hunt	HSRA Board member
Neil Scales	HSRA Board member
Andrew s22(1)(a)(ii)	HSRA Interim CEO
Eleisha s22(1)(a)(ii)	HSRA Director Corporate/HSRA Board Secretariat
Maria s22(1)(a)(ii)	HSRA Board Secretariat – Minutes
Emma s22(1)(a)(ii)	HSRA Board Secretariat - Observer

Time	Topic	Presenter
11:00 – 11:10am	1. Welcome	Jill Rossouw, Board Chair
	1.1 Opening	
	- Acknowledgement of Country, welcome	
	1.2 Attendance	
	- Chair reviews list of attendees, guest and apologies	
	1.3 Approve minutes from Board meeting 01/23 Review of progress on action items from Board meeting 01/23	
	1.4 Register of Interests - Members to advise of any conflict of interest	
11:10 – 11:30am	2. Matters for Decision	Eleisha ^{s22(1)} _{(a)(iii)} Secretariat
	s47C, s47E(d)	
	s47C, s47E(a), s47E(b), s47E(d)	
	s47C, s47E(d)	
11:30 – 11:45am	3. De-brief of Sydney to Newcastle site visit and briefings	Andrew ^{s22(1)} _{(a)(iii)} , Interim CEO
11:45 – 12:15pm	4. CEO Report	Andrew ^{s22(1)} _{(a)(iii)} , Interim CEO
	s47C, s47E(d)	
	s47C, s47E(c), s47E(d)	
12:15 – 12:35pm	5. Corporate Report	Eleisha ^{s22(1)} _{(a)(iii)} Director Corporate
	s47C, s47E(d)	
	s47C, s47E(a), s47E(b), s47E(d)	
	s47C, s47E(d)	

12:35 – 12:45pm	6.	Meeting Finalisation	Eleisha ^{s22(1)} Secretariat _{(a)(m)}
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6.1 Review of actions to be taken

6.2 Next meeting

6.3 Meeting close

12:45 – 1:00pm	7.	In Camera Session
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HSRA Board meeting (03/23)

DATE/TIME	LOCATION
29 November 2023 8:45am – 11:45am (AEST) Or	High Speed Rail Authority 62 Northbourne Avenue Canberra City ACT 2601 Or
28 November 2023 10:45pm – 1:45am (GMT)	Join from the meeting link: s22(1)(a)(ii)

Name	Organisation/position
Jill Rossouw	HSRA Board Chair
Gillian Brown	HSRA Board member/ARC Chair
Dyan Perry	HSRA Board member
Ian Hunt	HSRA Board member/PCC Chair
Neil Scales	HSRA Board member
Andrew s22(1)(a)(ii)	HSRA Interim CEO
Rudy s22(1)(a)(ii)	HSRA General Manager
Eleisha s22(1)(a)(ii)	HSRA Director Corporate/HSRA Board Secretariat
Maria s22(1)(a)(ii)	HSRA Board Secretariat – Minutes

Time	Topic	Presenter
8:45 – 9:00am	1. Welcome	Jill Rossouw, Board Chair
	1.1 Opening	
	- Acknowledgement of Country, welcome	
	1.2 Attendance	
	- Chair reviews list of attendees, guest and apologies	
	1.3 Approve minutes from Board meeting 02/23 and OOS 10 Oct 2023 Note Board decisions for email OOS 14/9/23 and 24/10/23 Review of progress on action items from Board meeting 02/23	
	1.4 Register of Interests - Members to advise of any conflict of interest	
9:00 – 9:30am	2. PGPA Act briefing	Department of Finance session
	s47C, s47E(d)	
9:30 – 10:00am	3. CEO Report	Andrew s22(1) (a)(iii) Interim CEO
	s47C, s47E(d)	
	s47C, s47E(c), s47E(d)	
	s47C, s47E(d)	
10:00 – 10:50am	4. Matters for Decision	Eleisha s22(1) (a)(iii) Secretariat
	s47C, s47E(d)	
	s47C, s47E(d), s47D	
10:50 – 11:00am	5. Audit and Risk Committee (ARC) update	Gillian Brown, ARC Chair
	5.1 ARC update from 20 September meeting.	
11:00 – 11:10am	6. People and Culture Committee (PCC) update	Ian Hunt, PCC Chair
	6.1 PCC update from 23 November meeting.	

11:10 – 11:20am 7. Corporate Report

Eleisha ^{s22(1)}
(a)(iii) Director Corporate

s47C, s47D, s47E(d)

7.2 Update CEO appointment

s47C, s42

7.4 Board IT solution update

7.5 Other corporate business

11:20 – 11:30am 8. Meeting Finalisation

Eleisha ^{s22(1)}
(a)(iii), Secretariat

8.1 Review of actions to be taken

8.2 Next meeting – 19 March 2024

8.3 Meeting close

11:30 – 11:45am 9. In Camera Session



HSRA Audit and Risk Committee meeting (01-23/24)

DATE/TIME	LOCATION
20 September 2023	Microsoft Teams meeting
10:00am – 12:00pm	Join on your computer, mobile app or room device
(AEST)	s22(1)(a)(ii)
	Join with a video conferencing device
	s22(1)(a)(ii)
	s22(1)(a)(ii)
	Or call in (audio only)
	s22(1)(a)(ii)

Name	Organisation/position
Gillian Brown	HSRA ARC Chair
Ian Hunt	HSRA ARC member
Neil Scales	HSRA ARC member
Andrew s22(1)(a)(ii)	HSRA Interim CEO
Eleisha s22(1)(a)(ii)	HSRA Director Corporate/HSRA Secretariat
Maria s22(1)(a)(ii)	HSRA Secretariat – Minutes
Optional attendance	
Lorena s22(1)(a)(ii)	ANAO
Jill Rossouw	HSRA Board Chair
Dyan Perry	HSRA Board member

Time	Topic	Presenter
10:00 – 10:20am	1. Members Only Session	
	1.1 Executive Update	Andrew ^{s22(1)} _{(a)(ii)}
10:20 – 10:40am	2. Meeting Opens	Gillian Brown
	2.1 Welcome, apologies and disclosure of conflicts of interests	
	2.2 Approval of minutes from out-of-session Audit and Risk Committee meeting held on 12 September 2023	
10:40 – 11:10am	3. System of Internal Control	
	3.1 System of Internal Control update:	
	<ul style="list-style-type: none"> • Note the ^{s47C, s47E(d)} • Note the ^{s47C, s47E(d)} • Review and endorse the ^{s47C, s47E(d)} • Review the ^{s47C, s47E(a), s47E(b), s47E(d)} • Review and endorse the ^{s47C, s47E(a), s47E(b), s47E(d)} 	
	<ul style="list-style-type: none"> • Note the ^{s47C, s47E(c), s47E(d)} • Note ^{s47C, s47E(d)} 	
11:10 – 11:20am	4. Financial Report and Performance Report	
	^{s47C, s47D}	
	^{s47C, s47E(d)}	
11:20 – 11:50am	5. System of Risk Oversight and Management	
	5.1 Note the status of the ^{s47C, s47E(a), s47E(b), s47E(d)}	

11:50am – 12:00pm 6. Other Business / Meeting Close

6.1 Any matters the Committee considers should be brought to the attention of the Board

6.2 Review of actions to be taken

6.3 Meeting close

Next Meeting: Wednesday, 6 December 2023 (TBC)



HSRA Audit and Risk Committee meeting (02-23/24)

DATE/TIME	LOCATION
29 November 2023 12:00pm – 1:30pm (AEST)	HSRA Canberra Office Mezzanine, 62 Northbourne Ave Canberra ACT 2601
Name	Organisation/position
Gillian Brown	HSRA ARC Chair
Ian Hunt	HSRA ARC member
Neil Scales	HSRA ARC member
Andrew ^{s22(1)} _{(a)(ii)}	HSRA Interim CEO
Eleisha ^{s22(1)} _{(a)(ii)}	HSRA Director Corporate/HSRA Secretariat
Maria ^{s22(1)(a)} _(ii)	HSRA Secretariat – Minutes
Optional attendance	
Lorena ^{s22(1)(a)} _(ii)	ANAO
Jill Rossouw	HSRA Board Chair
Dyan Perry	HSRA Board member

Time	Topic	Presenter
12:00 – 12:15pm	1. In camera session	
	1.1 Executive Update (including any high level risks)	Andrew ^{s22(1)} _{(a)(ii)}
12:15 – 12:20pm	2. Meeting Opens	Gillian Brown
	2.1 Welcome, apologies and disclosure of conflicts of interests	
	2.2 Approval of minutes Audit and Risk Committee 01-23/24 meeting held on 20 September 2023	
	Review of progress on action items from ARC meeting 01-23/24	
12:20 – 12:40pm	3. System of Internal Control	
	s47C, s47D, s47E(d)	
	• s47C, s47E(a), s47E(b)	
	• s47C, s47E(d)	
	• s47C, s47E(c), s47E(d)	
12:40 – 1:00pm	4. Financial Report and Performance Report	
	s47C, s47D, s47E(d)	
	s47C, s47E(d)	
1:00– 1:20pm	5. System of Risk Oversight and Management	
	s47C, s47E(d)	
	s47C, s47E(a), s47E(b), s47E(d)	

- s47C, s47E(a), s47E(b), s47E(d)
- [REDACTED]
- [REDACTED].

1:20 – 1:30pm

6. Other Business / Meeting Close

6.1 Any matters the Committee considers should be brought to the attention of the Board

6.2 Review of actions to be taken

6.3 Meeting close

Next Meeting: Monday, 18 March 2024 (3:30-5:30pm)



People and Culture Committee Meeting

DATE/TIME	LOCATION	
Thursday, 23 November 2023	High Speed Rail Authority 62 Northbourne Avenue Canberra City ACT 2601	
9am to 10:30am (AEDT)	Or	
8am to 9.30am (AEST)	s22(1)(a)(ii)	
10pm to 11.30pm (UK)		
Name	Committee Position	Organisation
Ian Hunt	P&CC Chair	HSRA Board Member
Jill Rossouw	P&CC Member	HSRA Board Chair
Neil Scales	P&CC Member	HSRA Board Member
Dyan Perry	P&CC Member	HSRA Board Member
Andrew Hyles	P&CC Member	HSRA Interim CEO
Isabell s22(1)(a)(ii)	P&CC Secretariat – Minutes	EA to HSRA Interim CEO

Time	Topic	Presenter
9:00 – 9:05am	1. Welcome	Ian Hunt, P&CC Chair
	1.1 Opening	
	- Acknowledgement of Country, welcome	
	1.2 Attendance	
	- Chair reviews list of attendees, guest and apologies	
9:05 – 9:20am	2. Values	Andrew Hyles, Interim CEO
	2.1 Values	
9:20 – 10:00am	3. Current Employment Framework	Andrew Hyles, Interim CEO
	s47C, s47E(c), s47E(d)	
10:00 – 10:15am	4. Performance Management Framework	Andrew Hyles, Interim CEO
	4.1 Performance Management Framework	
10:15 – 10:30am	5. CEO in-camera session	Andrew Hyles, Interim CEO

SOUL ORIGIN
Canberra Centre
ABN 12633 344 948
Shop EG16 Canberra Centre, Canberra, ACT, 2600

Item	Qty	Price
Chicken Avo Wrap	1.0	\$9.90 *
Chicken Avo Wrap	1.0	\$9.90 *
Chick Schn Wrap	1.0	\$9.90 *
Chick Schn Wrap	1.0	\$9.90 *
Grlld Chckn Wrap	1.0	\$9.90 *
Grlld Chckn Wrap	1.0	\$9.90 *
Falafel Wrap	1.0	\$9.90 *
Falafel Wrap	1.0	\$9.90 *

Total: \$79.20

TAX: \$7.20

EFTPOS: \$79.20

CHANGE: \$0.00

Receipt Number: 0000000006

TAX INVOICE

Sale Date: 29/11/2023 09:59:57

Print Time: 29/11/2023 09:59:58

*Indicates tax inclusive item.